

Terms of Reference - Accreditation Committee

Role

The Accreditation Committee at KIMS is a committee established by the Secretary General by an administrative decree (1/2015) to establish standard of accreditation of training programs. The committee report to the Secretary General and the Council (Board of Trustee).

Responsibility and Authority

The accreditation committee is responsible to the Secretary General and the Council. The Accreditation Committee is responsible for:

- Review applications for establishment of new training program and its fulfillment with standard of accreditation of international standards.
- Regular review of the current training programs (Internal Review).
- Collaborate with the national and international organization on issues related to accreditation.

Composition of the Committee

This committee will be comprised of representatives of KIMS educational Offices, specialty faculties, program directors and physician from Ministry of Health to represents the medical and surgical specialties as follows

Membership:

Accreditation and Quality Affairs, Director **Chair**
Postgraduate Education, Director

Chair of Specialty Faculties of the following specialties

- Dentistry
- Family Medicine
- Anatomical Pathology

Program Directors of the following programs:

- Pediatrics
- Internal Medicine
- General Surgery

Consultant in Internal Medicine

Consultant in General Surgery

Term of Office

The usual term of office of the chair for three years. The chair is appointed by the Secretary General. The usual term of office of members is three years

Meetings

The Accreditation Committee meetings will be conducted at least once a year and as needed. Quorum consists of a majority of the voting members of the

committee (50% plus one). The chair shall only vote when the vote is conducted by secret ballot or when it is necessary to break a tie.